



ओडिशा ग्राम्य बैंक

मुख्य कार्यालय
गण्डमुण्डा, खण्डगिरि,
भुवनेश्वर-751030,
(भारत सरकारकिएक संस्थान)

Odisha Gramya Bank
Head Office
Gandamunda, Khandagiri
Bhubaneswar-751030,
Govt. of India Undertaking

ଓଡିଶା ଗ୍ରାମ୍ୟ ବ୍ୟାଙ୍କ
ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ
ଗଣ୍ଡମୁଣ୍ଡା, ଖଣ୍ଡଗିରି,
ଭୁବନେଶ୍ୱର-୭୫୧୦୩୦,
ଭାରତ ସରକାରଙ୍କ ଏକ ସଂସ୍ଥା

Phone No.0674-2353009/10/41 website- www.odishabank.in E. Mail. gad@odishabank.in

RFQ NO..OGB/GAD/ROC/RFQ/AC/01/2021

Dtd.13.08.2021

Request for closed & competitive quotation (RFQ) from empanelled/eligible vendors for supply & installation of Split Air conditioner machine (Make –Voltas) at Regional Office, Cuttack.

Odisha Gramya Bank (hereinafter referred to as OGB/ the Bank) is a Regional Rural Bank, constituted under the Regional Rural Bank Act, 1976 and have its Head Office at Gandamunda, Po-Khandagiri, Dist-Khurda, Bhubaneswar-751030 Odisha, with branches covered in 13 districts namely- Puri, Khurda, Nayagarh, Dhenkanal, Angul, Cuttack, Jajpur, Kendrapara, Jagatsinghpur, Balasore, Bhadrak, Mayurbhanj & Keonjhar.

Invitation to Bid

PART 1:

OGB invites Application for empanelled/eligible vendors/Firms for supply & Installation of split Air conditioner machine for its Regional Office, Cuttack.

The Bidding Document can be obtained from the Bank as under or downloaded from Bank's Website www.odishabank.in under **Tender** and the BID should be submitted to the under mentioned office directly or by post.

Bank reserves the right to change the date mentioned in this RFQ document, which will be communicated to the vendors/firms.

The information provided by the Firms in response to this RFQ document will become the property of OGB and will not be returned. OGB reserves the right to amend, rescind or reissue this RFQ and all amendments will be advised to the Firms and such amendments will be binding on them.

Please note that all the information desired needs to be provided. Incomplete information may lead to disqualification/ non-consideration of the proposal.

DISCLAIMER

PART – 2

The information contained in this Request for Quotation (RFQ) document or information provided subsequently to Firm(s) or applicants whether verbally or in documentary form by or on behalf of Odisha Gramya Bank (Bank), is provided to the Firm(s) on the terms and conditions set out in this RFQ document and all other terms and conditions subject to which such information is provided.

This RFQ is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids. The purpose of this RFQ is to provide the Firms with information to assist in formulation of their proposals. This RFQ does not claim to contain all the information each firms may require. Each Firms should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFQ and where necessary obtain independent advice. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFQ. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFQ. No contractual obligation whatsoever shall arise from the RFQ process until a formal contract is signed and executed by duly authorized officers of the Bank with the selected Firms.



SCHEDULE

1	Bid Document Availability	Bidding document can be downloaded from website from 16-08-2021 to 24-08-2021.
2	Pre-bid meeting	3.00 PM on 20-08-2021
3	Last date of submission of technical bids	3.00 PM on 24 - 08 - 2021
4	Last date of submission of commercial bids	3.00 PM on 24 - 08 - 2021
5	Opening of Technical Bids	3.00 PM on 24-08-2021 Authorized representatives of firms may be present during opening of the Technical Bids.
6	Opening of commercial Bids	3.30 PM on 24-08-2021 Authorised representatives of firms may be present during opening of the commercial Bids. However commercial Bids would be opened in the presence of any or all of the firms representatives.
7	Empanelment/Eligible of venders/firms	Intimation to the firms who qualify in the Technical bid/commercial bid.
Contact Details		
8	Address for Communication and submission of bid.	The General Manager, GAD Odisha Gramya Bank, Head Office, At. Gandamunda, PO: Khandagiri, Bhubaneswar:751030
9	Telephone & Mobile No.	0674-2353009, 0674-2353041 8339049563, 9437218236
10	All correspondence relating to this RFQ should be sent to following email- ID	gad@odishabank.in

Odisha Gramya Bank invites closed and competitive quotation from interested vendors **for supply & installation of Split Air Conditioning System (Make-Voltas), which are to be supplied to Regional Office, Mahanadi Vihar, Cuttack. Interested bidders are requested to visit the site, Regional Office Cuttack, Odisha Gramya Bank, to verify the works and submit their closed/ sealed quotations** to General Manager, General Administration Department, Odisha Gramya Bank, Head Office, Bhubaneswar-751030 by **24.08.2021, 3.00 PM.** superscribing the envelope as "**Quotation for supply and installation of Voltas 1.5 ton. 3star copper, Model -183EZA(R-32) split Air Conditioning System for Regional Office, Cuttack**". Total numbers of Acs, terms & conditions are enclosed herewith as **Annexure-I.**

Unit price and total price to be quoted in INR excluding taxes. L-1 vendor will be decided on the basis of unit price quoted. The bids will be opened on **24-08-2021, at 3.30 P.M.** at our Head Office in presence of the Purchase Committee members.

The Bank reserves the right to cancel the quotation call at any time without assigning any reason thereof.

Yours faithfully.

(Mohammad Abdul Hai)
General Manager, (GAD)



Annexure –I

Description	Make	Unit	Unit Price excluding GST(In Rs.)	Qnt	Total quoted price excluding GST (In Rs.)
Voltas 1.5 ton. 3star copper, Model - 183EZA(R-32) split AC	Voltas	1 No.		6	
Stabilizer 90~270 volt 4KV	Shrap/vguard/ L-power	1 No.		6	
A.C. stand for outdoor unit		1 No.		6	
Installation charges		1 No.		6	
Copper piping		Feet		6	
Cable (Indoor to outdoor)		Feet		6	
Drainage pipe		Feet		6	
Total					

Terms and Conditions.

1. The ACs systems should be delivered and installed at the Regional Office, Cuttack and install the same at the site within reasonable time limit and get the installation service report signed by the Regional Manager/Officer. You should submit your invoice to us, along with the delivery challan and installation report, as case may be for payment at our end.
2. The complete AC systems should be delivered and installed within a period two weeks. Beyond 2 weeks period there will be a penalty of 0.5% of the invoice value per week or part thereof up to maximum of 5%. Unreasonable delay in installation will be treated as non-delivery of AC systems in time and penalty of extra 1% will be levied per week delay in installation in addition to 0.5% to 5% penalty for delay in delivery.
3. Payments – 100% on delivery and on successful installation.
4. It is the responsibility of the vendor to take up with the respective authorities to obtain clearance for dispatch and delivery of ACs system at the destination.
5. Bank has the rights to amend & modify any material /typing mistakes at later stage of process.
6. The work shall be executed without disturbing the functioning of the offices. Supplier is fully responsible to attend complaints for any defunct or complaints raised by Regional Offices/Head Office.

